

**General Operating Fund Budget
2020**

Town of St. Stephen
 General Operating Fund Budget
 2020

| Description | Budget 2019 | Budget 2020 | Amount of Increase/Decrease | Percentage Increase/Decrease |
|----------------------------------------|--------------------|--------------------|--------------------------------|---------------------------------|
| Revenue | | | | |
| Taxes | \$5,350,179 | \$5,402,445 | \$52,266 | 0.98% |
| Services provided to other governments | 222,218 | 224,617 | 2,399 | 1.08% |
| Sale of services | 561,000 | 736,230 | 175,230 | 31.24% |
| Other revenue from own source | 207,656 | 220,570 | 12,914 | 6.22% |
| Unconditional Grants | 1,595,353 | 1,608,894 | 13,541 | 0.85% |
| Conditional Transfers | 4,200 | 4,200 | 0 | 0.00% |
| Other transfers | 1,307,994 | 1,203,167 | -104,827 | -8.01% |
| Total Revenue | \$9,248,600 | \$9,400,123 | \$151,523 | 1.64% |
| Expenditures | | | | |
| General government services | \$1,060,813 | \$1,094,153 | \$33,340 | 3.14% |
| Protective services | 2,295,612 | 2,342,901 | 47,289 | 2.06% |
| Transportation services | 2,096,199 | 2,154,100 | 57,901 | 2.76% |
| Environmental health services | 230,625 | 230,320 | -305 | -0.13% |
| Environmental development services | 322,448 | 364,931 | 42,483 | 13.18% |
| Recreation and cultural services | 2,023,621 | 2,223,274 | 199,653 | 9.87% |
| Fiscal services | 1,211,282 | 982,444 | -228,838 | -18.89% |
| Other services | 8,000 | 8,000 | 0 | 0.00% |
| Total Expenditures | \$9,248,600 | \$9,400,123 | \$151,523 | 1.64% |
| Surplus (Deficit) | \$0 | \$0 | \$0 | |

| | YEAR 2019 | YEAR 2020 | \$ INCREASE | % INCREASE |
|-----------------|----------------------|----------------------|--------------------|--------------|
| WARRANT | \$5,350,179 | \$5,402,445 | \$52,266 | 0.98% |
| TAX BASE | \$338,618,950 | \$341,926,900 | \$3,307,950 | 0.98% |
| TAX RATE | \$1.5800 | \$1.5800 | \$0.0000 | 0.00% |

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|--------------------------------------------------------|----------------|----------------|--------------------------------|---------------------------------|
| Revenue | | | | |
| Taxes | 5,350,179 | 5,402,445 | 52,266 | 0.98% |
| Services provided to other governments | | | | |
| Fire Protection | | | | |
| Rural Fire Service | 151,076 | 151,837 | 761 | 0.50% |
| Roads and Streets | | | | |
| Designated Highways | 65,142 | 67,100 | 1,958 | 3.01% |
| Highway Markings | 6,000 | 5,680 | -320 | -5.33% |
| | 71,142 | 72,780 | 1,638 | 2.30% |
| Total Services provided to other governments | 222,218 | 224,617 | 2,399 | 1.08% |
| Sale of Services | | | | |
| Fire | | | | |
| Fire Services-Extinguishers-HST | 3,000 | 3,900 | 900 | 30.00% |
| Fire Services-Other | 500 | 500 | 0 | 0.00% |
| Fire Services-Fire Dispatch Fees | 30,000 | 34,790 | 4,790 | 15.97% |
| Fire Services-Other Dispatch Fees-HST | 1,000 | 1,200 | 200 | 20.00% |
| | 34,500 | 40,390 | 5,890 | 17.07% |
| Roads and Streets | | | | |
| Transport Services | 100 | 100 | 0 | 0.00% |
| Recreation-Outside | | | | |
| Outside Pool Revenue-HST | 1,200 | 1,520 | 320 | 26.67% |
| Outside Pool Revenue-Non HST | 1,200 | 150 | -1,050 | -87.50% |
| Outside Recreation Programs-HST | 100 | 350 | 250 | 250.00% |
| Outside Recreation Programs-Non HST | 0 | 180 | 180 | 0.00% |
| Playing Field User Fees | 100 | 3,510 | 3,410 | 3410.00% |
| Playing Field Agreement | 20,000 | 40,000 | 20,000 | 100.00% |
| | 22,600 | 45,710 | 23,110 | 102.26% |
| Recreation-Civic Center | | | | |
| Civic Center-Pool Revenue-HST | 35,000 | 42,780 | 7,780 | 22.23% |
| Civic Center-Pool Revenue-Non HST | 20,000 | 23,380 | 3,380 | 16.90% |
| Civic Center-Arena Revenue-HST | 180,000 | 188,890 | 8,890 | 4.94% |
| Civic Center-Combined Pool/Arena/Fitness Area Rev.-HST | 110,000 | 111,510 | 1,510 | 1.37% |
| Civic Center-Meeting/Conference Room Revenue-HST | 41,600 | 48,200 | 6,600 | 15.87% |
| Civic Center-Lower Canteen Revenue-HST | 42,000 | 46,360 | 4,360 | 10.38% |
| Civic Center-Upper Canteen Revenue-HST | 65,000 | 69,360 | 4,360 | 6.71% |
| Civic Center-Other Facility Revenue-HST | 10,000 | 5,270 | -4,730 | -47.30% |
| Civic Center-Special Events-Non HST | 100 | 38,750 | 38,650 | 38650.00% |
| Civic Center-Special Events - HST | 100 | 38,750 | 38,650 | 38650.00% |
| Civic Center-Promotional-HST | 0 | 36,780 | 36,780 | 0.00% |
| | 503,800 | 650,030 | 146,230 | 29.03% |
| Total Sale of Services | 561,000 | 736,230 | 175,230 | 31.24% |

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| Description | Budget 2019 | Budget 2020 | Amount of Increase/Decrease | Percentage Increase/Decrease |
|-------------------------------------------------------------|------------------|------------------|--------------------------------|---------------------------------|
| Other Revenue From Own Source | | | | |
| Animal Licenses | | | | |
| Animal License | 500 | 625 | 125 | 25.00% |
| Construction Permits | | | | |
| Building Permits | 15,000 | 15,000 | 0 | 0.00% |
| Stamping Plans & Deeds | 150 | 0 | -150 | -100.00% |
| | 15,150 | 15,000 | -150 | -0.99% |
| Other Permits and Licenses | | | | |
| Business Sign/ Permit | 300 | 500 | 200 | 66.67% |
| Taxi License | 500 | 250 | -250 | -50.00% |
| | 800 | 750 | -50 | -6.25% |
| Fines | | | | |
| Municipal Fines | 1,000 | 500 | -500 | -50.00% |
| Building Rentals | | | | |
| Land Rentals-HST | 875 | 875 | 0 | 0.00% |
| Northampton Brewing Building Lease-HST | 46,000 | 46,000 | 0 | 0.00% |
| RCMP Building Lease-HST | 115,831 | 117,800 | 1,969 | 1.70% |
| 120 Milltown Blvd. Office Space Agreement-HST | 12,000 | 15,000 | 3,000 | 25.00% |
| | 174,706 | 179,675 | 4,969 | 2.84% |
| Return on Investment | | | | |
| Bank Interest | 10,000 | 22,020 | 12,020 | 120.20% |
| Miscellaneous | | | | |
| Sale of Materials-HST | 100 | 100 | 0 | 0.00% |
| Sale of Equipment | 100 | 100 | 0 | 0.00% |
| Contributions-HST | 100 | 100 | 0 | 0.00% |
| Contributions-Non HST | 100 | 100 | 0 | 0.00% |
| Contributions-Community Events | 5,000 | 1,500 | -3,500 | -70.00% |
| Miscellaneous Copies | 100 | 100 | 0 | 0.00% |
| | 5,500 | 2,000 | -3,500 | -63.64% |
| Total Other Revenue From Own Source | 207,656 | 220,570 | 12,914 | 6.22% |
| Unconditional Grants | | | | |
| Community Funding and Equalization Grant | 1,595,353 | 1,608,894 | 13,541 | 0.85% |
| Total Unconditional Grants | 1,595,353 | 1,608,894 | 13,541 | 0.85% |
| Conditional Transfers | | | | |
| Federal/Provincial Funding Outside Recreation Programs | 4,000 | 4,000 | 0 | 0.00% |
| Federal/Provincial Funding Civic Center Employment Programs | 100 | 100 | 0 | 0.00% |
| Federal/Provincial Funding Civic Center Programs | 100 | 100 | 0 | 0.00% |
| Total Conditional Transfers | 4,200 | 4,200 | 0 | 0.00% |
| Other Transfers | | | | |
| Surplus of second previous year | 365,267 | 280,156 | -85,111 | -23.30% |
| Operating Reserve Fund | 20,000 | 0 | -20,000 | -100.00% |
| Administrative Management | | | | |
| Water and Sewerage Share of Charges | 922,727 | 923,011 | 284 | 0.03% |
| Payment In Lieu of Tax | 0 | 0 | 0 | 0.00% |
| Total Other Transfers | 1,307,994 | 1,203,167 | -104,827 | -8.01% |
| Total Revenue | 9,248,600 | 9,400,123 | 151,523 | 1.64% |

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| Description | Budget 2019 | Budget 2020 | Amount of Increase/Decrease | Percentage Increase/Decrease |
|----------------------------------------------|----------------|----------------|--------------------------------|---------------------------------|
| Expenditures | | | | |
| General government services | | | | |
| Legislative-Mayor | | | | |
| Mayor Stipend | 17,000 | 16,892 | -108 | -0.64% |
| Payroll Expenses | 800 | 1,222 | 422 | 52.75% |
| Mayor Travel | 1,500 | 1,500 | 0 | 0.00% |
| | <u>19,300</u> | <u>19,614</u> | <u>314</u> | <u>1.63%</u> |
| Legislative-Councillors | | | | |
| Councillor Stipend | 51,300 | 52,221 | 921 | 1.80% |
| Payroll Expenses | 1,700 | 3,243 | 1,543 | 90.76% |
| Councillor Travel | 500 | 2,900 | 2,400 | 480.00% |
| | <u>53,500</u> | <u>58,364</u> | <u>4,864</u> | <u>9.09%</u> |
| Legislative-Other | | | | |
| Other Memberships | 5,000 | 5,000 | 0 | 0.00% |
| Other Council | 3,500 | 3,500 | 0 | 0.00% |
| | <u>8,500</u> | <u>8,500</u> | <u>0</u> | <u>0.00%</u> |
| Administrative Staff | | | | |
| Salary, Payroll Expenses and Benefits | 261,298 | 268,406 | 7,108 | 2.72% |
| Travel/Training | 10,000 | 10,000 | 0 | 0.00% |
| Memberships | 1,050 | 1,050 | 0 | 0.00% |
| | <u>272,348</u> | <u>279,456</u> | <u>7,108</u> | <u>2.61%</u> |
| Administrative Office Building | | | | |
| Town Hall Repairs | 100 | 0 | -100 | -100.00% |
| Town Hall Property Taxes-34 Milltown Blvd | 1,900 | 1,970 | 70 | 3.68% |
| Town Hall Lease-73 Milltown Blvd | 43,500 | 28,900 | -14,600 | -33.56% |
| | <u>45,500</u> | <u>30,870</u> | <u>-14,630</u> | <u>-32.15%</u> |
| Administrative-Solicitor | | | | |
| Solicitor | 10,000 | 10,000 | 0 | 0.00% |
| Administrative Other | | | | |
| Advertising-Regulatory | 3,500 | 3,500 | 0 | 0.00% |
| Advertising-Promotion | 5,000 | 5,000 | 0 | 0.00% |
| Copier Rental and Supplies | 3,100 | 3,450 | 350 | 11.29% |
| Office Furniture and Supplies | 10,000 | 14,030 | 4,030 | 40.30% |
| Telephone | 14,600 | 14,600 | 0 | 0.00% |
| Office Computer Purchase | 4,000 | 15,000 | 11,000 | 275.00% |
| Computer Goods | 24,000 | 4,000 | -20,000 | -83.33% |
| Computer Service | 5,600 | 12,300 | 6,700 | 119.64% |
| Special Projects-General Government Services | 10,000 | 25,000 | 15,000 | 150.00% |
| Special Projects-Corporate Services | 0 | 10,000 | 10,000 | 0.00% |
| Travel/Training | 5,960 | 6,000 | 40 | 0.67% |
| | <u>85,760</u> | <u>112,880</u> | <u>27,120</u> | <u>31.62%</u> |
| Financial Management Staff | | | | |
| Salary, Payroll Expenses and Benefits | 352,847 | 348,166 | -4,681 | -1.33% |
| Travel/Training | 6,000 | 6,000 | 0 | 0.00% |
| Membership | 2,100 | 2,100 | 0 | 0.00% |
| | <u>360,947</u> | <u>356,266</u> | <u>-4,681</u> | <u>-1.30%</u> |
| Financial Management-Audit | | | | |
| Audit | 13,000 | 14,185 | 1,185 | 9.12% |
| Common Services-Civic Relations | | | | |
| Civic Relations | 5,000 | 5,000 | 0 | 0.00% |

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| Description | Budget 2019 | Budget 2020 | Amount of Increase/Decrease | Percentage Increase/Decrease |
|---------------------------------------------------------------------------|------------------|------------------|--------------------------------|---------------------------------|
| Common Services-Training and Development Training and Development-JHSC | 0 | 3,000 | 3,000 | 0.00% |
| Common Services-Cost of Assessment Cost of Assessment | 65,692 | 66,334 | 642 | 0.98% |
| Common Services-Conventions Travel | 1,000 | 2,000 | 1,000 | 100.00% |
| Registration | 1,600 | 1,600 | 0 | 0.00% |
| | 2,600 | 3,600 | 1,000 | 38.46% |
| Common Services-Liability Insurance Liability Insurance | 66,666 | 76,084 | 9,418 | 14.13% |
| Common Services-Grants Community Grants Fund | 0 52,000 | 0 50,000 | -2,000 | -3.85% |
| | 52,000 | 50,000 | -2,000 | -3.85% |
| Total general government services | 1,060,813 | 1,094,153 | 33,340 | 3.14% |

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| Description | Budget 2019 | Budget 2020 | Amount of Increase/Decrease | Percentage Increase/Decrease |
|------------------------------|------------------|------------------|--------------------------------|---------------------------------|
| Protective services | | | | |
| RCMP | | | | |
| Police Contract | 1,166,154 | 1,187,254 | 21,100 | 1.81% |
| Building Maintenance | 5,000 | 5,000 | 0 | 0.00% |
| Building Cleaning Contract | 12,000 | 12,000 | 0 | 0.00% |
| Building Electricity | 12,000 | 11,920 | -80 | -0.67% |
| Property Taxes | 6,400 | 6,540 | 140 | 2.19% |
| Total Police Services | 1,201,554 | 1,222,714 | 21,160 | 1.76% |

**Town of St. Stephen
General Operating Fund Budget
2020**

| Description | Amount of | | Percentage | |
|-----------------------------------------------------|----------------|----------------|-------------------|-------------------|
| | Budget 2019 | Budget 2020 | Increase/Decrease | Increase/Decrease |
| Fire | | | | |
| Fire Fighting Force | | | | |
| Salary, Wages, Payroll Expenses and Benefits | 644,305 | 669,743 | 25,438 | 3.95% |
| Travel | 4,000 | 4,000 | 0 | 0.00% |
| Medical and First Aid | 2,000 | 2,000 | 0 | 0.00% |
| Volunteer Fire Grant | 9,200 | 9,210 | 10 | 0.11% |
| Volunteer Fire Fighters Retirement Gifts and Awards | 2,500 | 2,500 | 0 | 0.00% |
| Special Events | 2,500 | 2,500 | 0 | 0.00% |
| Clothing | 7,000 | 6,500 | -500 | -7.14% |
| Dry Cleaning and Laundry | 500 | 300 | -200 | -40.00% |
| | <u>672,005</u> | <u>696,753</u> | <u>24,748</u> | <u>3.68%</u> |
| Fire Administration | | | | |
| Membership | 1,700 | 700 | -1,000 | -58.82% |
| Office Supplies | 2,700 | 1,000 | -1,700 | -62.96% |
| General Advertising | 2,000 | 2,000 | 0 | 0.00% |
| Computer Purchase and Supplies | 2,000 | 2,000 | 0 | 0.00% |
| Fire Prevention Supplies | 4,200 | 4,000 | -200 | -4.76% |
| | <u>12,600</u> | <u>9,700</u> | <u>-2,900</u> | <u>-23.02%</u> |
| Fire Alarm System | | | | |
| Telephones | 9,200 | 8,050 | -1,150 | -12.50% |
| Radio Maintenance | 4,700 | 4,700 | 0 | 0.00% |
| Radio Licenses | 1,450 | 1,650 | 200 | 13.79% |
| Equipment Replacement | 5,000 | 5,000 | 0 | 0.00% |
| | <u>20,350</u> | <u>19,400</u> | <u>-950</u> | <u>-4.67%</u> |
| Fire Water Cost Transfer | | | | |
| Water Cost Transfer | <u>125,000</u> | <u>125,000</u> | <u>0</u> | <u>0.00%</u> |
| Fire Training | | | | |
| Training Materials & Expenses | 10,000 | 10,000 | 0 | 0.00% |
| Stipend for In House Training | 10,000 | 10,000 | 0 | 0.00% |
| | <u>20,000</u> | <u>20,000</u> | <u>0</u> | <u>0.00%</u> |
| Fire Station and Buildings | | | | |
| Buildings Maintenance & Repair | 8,000 | 8,000 | 0 | 0.00% |
| Electricity | 10,000 | 10,000 | 0 | 0.00% |
| Heating Fuel | 11,000 | 13,000 | 2,000 | 18.18% |
| Supplies | 5,000 | 3,000 | -2,000 | -40.00% |
| Fire Extinguisher Supplies | 3,500 | 3,500 | 0 | 0.00% |
| | <u>37,500</u> | <u>37,500</u> | <u>0</u> | <u>0.00%</u> |
| Fire Fighting Equipment | | | | |
| Vehicle Insurance | 4,063 | 4,063 | 0 | 0.00% |
| Vehicle Repairs | 15,000 | 12,000 | -3,000 | -20.00% |
| Equipment Maintenance | 14,000 | 12,500 | -1,500 | -10.71% |
| Equipment Supplies/Purchase | 44,000 | 40,000 | -4,000 | -9.09% |
| | <u>77,063</u> | <u>68,563</u> | <u>-8,500</u> | <u>-11.03%</u> |
| Total Fire | <u>964,518</u> | <u>976,916</u> | <u>12,398</u> | <u>1.29%</u> |

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|--------------------------------------|------------------|------------------|--------------------------------|---------------------------------|
| Other Protection | | | | |
| Bylaw Officer Services | | | | |
| Fees | 25,000 | 38,000 | 13,000 | 52.00% |
| Building Inspector Services | | | | |
| Fees | 60,000 | 60,000 | 0 | 0.00% |
| Supplies | 100 | 100 | 0 | 0.00% |
| | 60,100 | 60,100 | 0 | 0.00% |
| Animal and Pest Control | | | | |
| Animal Control Fees | 8,050 | 8,050 | 0 | 0.00% |
| Travel | 9,490 | 9,490 | 0 | 0.00% |
| Kennel Fees | 1,000 | 500 | -500 | -50.00% |
| Licenses | 250 | 250 | 0 | 0.00% |
| | 18,790 | 18,290 | -500 | -2.66% |
| Crosswalk Guards | | | | |
| Wages, Payroll Expenses and Benefits | 25,300 | 25,881 | 581 | 2.30% |
| Clothing | 350 | 1,000 | 650 | 185.71% |
| | 25,650 | 26,881 | 1,231 | 4.80% |
| Total Other Protection | 129,540 | 143,271 | 13,731 | 10.60% |
| Total protective services | 2,295,612 | 2,342,901 | 47,289 | 2.06% |

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| Description | Budget 2019 | Budget 2020 | Amount of Increase/Decrease | Percentage Increase/Decrease |
|----------------------------------------------|------------------|------------------|--------------------------------|---------------------------------|
| Transportation services | | | | |
| Common Services-Administration | | | | |
| Salary, Wages, Payroll Expenses and Benefits | 1,365,539 | 1,395,419 | 29,880 | 2.19% |
| Training | 1,000 | 1,000 | 0 | 0.00% |
| Clothing | 4,000 | 4,000 | 0 | 0.00% |
| | <u>1,370,539</u> | <u>1,400,419</u> | <u>29,880</u> | <u>2.18%</u> |
| Common Services-General Equipment | | | | |
| Licenses | 500 | 500 | 0 | 0.00% |
| Radios | 2,500 | 2,500 | 0 | 0.00% |
| Vehicle Insurance | 6,985 | 6,985 | 0 | 0.00% |
| Repairs | 109,000 | 130,000 | 21,000 | 19.27% |
| Fuel | 122,000 | 125,280 | 3,280 | 2.69% |
| Equipment Purchase | 15,000 | 20,000 | 5,000 | 33.33% |
| Hired Equipment | 8,000 | 8,000 | 0 | 0.00% |
| Street Sweeper | 6,000 | 7,000 | 1,000 | 16.67% |
| | <u>269,985</u> | <u>300,265</u> | <u>30,280</u> | <u>11.22%</u> |
| Common Services-Workshop | | | | |
| Travel | 300 | 300 | 0 | 0.00% |
| Telephone | 3,700 | 3,640 | -60 | -1.62% |
| Building Repairs | 5,000 | 5,000 | 0 | 0.00% |
| Electricity | 9,700 | 8,940 | -760 | -7.84% |
| Heating Fuel | 11,000 | 13,000 | 2,000 | 18.18% |
| Supplies | 65,000 | 70,000 | 5,000 | 7.69% |
| Property Taxes | 12,100 | 12,430 | 330 | 2.73% |
| | <u>106,800</u> | <u>113,310</u> | <u>6,510</u> | <u>6.10%</u> |
| Roads and Streets-Roadway Services | | | | |
| Sand & Gravel | 10,000 | 15,000 | 5,000 | 50.00% |
| Asphalt | 16,000 | 20,000 | 4,000 | 25.00% |
| Concrete | 8,000 | 8,000 | 0 | 0.00% |
| Cold Patch | 3,500 | 4,000 | 500 | 14.29% |
| Line Painting | 23,000 | 23,000 | 0 | 0.00% |
| | <u>60,500</u> | <u>70,000</u> | <u>9,500</u> | <u>15.70%</u> |
| Roads and Streets-Storm Sewers | | | | |
| Storm Sewer Pipes | 5,000 | 5,000 | 0 | 0.00% |
| Roads and Streets-Snow and Ice Removal | | | | |
| Salt | 80,000 | 90,000 | 10,000 | 12.50% |
| Street Lighting | | | | |
| Electricity | 123,000 | 130,000 | 7,000 | 5.69% |
| Repairs Decorative Street Lights | 5,000 | 5,000 | 0 | 0.00% |
| | <u>128,000</u> | <u>135,000</u> | <u>7,000</u> | <u>5.47%</u> |
| Traffic Services-Street Signs | | | | |
| Street Signs, Poles, etc. | 4,000 | 4,000 | 0 | 0.00% |
| Traffic Services-Traffic Signals | | | | |
| Electricity | 1,600 | 1,510 | -90 | -5.63% |
| Repairs | 4,000 | 4,000 | 0 | 0.00% |
| | <u>5,600</u> | <u>5,510</u> | <u>-90</u> | <u>-1.61%</u> |

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|-------------------------------------------|-------------|-------------|--------------------------------|---------------------------------|
| Airport | | | | |
| Attendant Honorarium and Payroll Expenses | 5,490 | 5,481 | -9 | -0.16% |
| Telephone | 2,100 | 2,050 | -50 | -2.38% |
| Property Maintenance | 45,000 | 10,000 | -35,000 | -77.78% |
| Electricity | 3,200 | 3,250 | 50 | 1.56% |
| Supplies | 600 | 600 | 0 | 0.00% |
| License | 55 | 55 | 0 | 0.00% |
| Insurance | 5,130 | 5,180 | 50 | 0.97% |
| Vehicle Maintenance | 1,500 | 1,500 | 0 | 0.00% |
| Property Tax | 2,700 | 2,480 | -220 | -8.15% |
| | 65,775 | 30,596 | -35,179 | -53.48% |
| Total transportation services | 2,096,199 | 2,154,100 | 57,901 | 2.76% |

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|--------------------------------------------|----------------|----------------|--------------------------------|---------------------------------|
| Environmental health services | | | | |
| Dumps and Landfill | | | | |
| Property Tax | 325 | 320 | -5 | -1.54% |
| Regional Landfill | | | | |
| Regional Landfill Contracts | 83,300 | 83,000 | -300 | -0.36% |
| Garbage Pick Up | 135,000 | 135,000 | 0 | 0.00% |
| Recycling | 12,000 | 12,000 | 0 | 0.00% |
| | <u>230,300</u> | <u>230,000</u> | <u>-300</u> | <u>-0.13%</u> |
| Total environmental health services | <u>230,625</u> | <u>230,320</u> | <u>-305</u> | <u>-0.13%</u> |

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|----------------------------------------------------------------|----------------|----------------|--------------------------------|---------------------------------|
| Environmental development services | | | | |
| Environmental Planning & Zoning | | | | |
| Land Management | 10,000 | 100 | -9,900 | -99.00% |
| Community Development | | | | |
| Business Park Property Taxes | 3,800 | 3,570 | -230 | -6.05% |
| Business Park Maintenance | 6,000 | 5,000 | -1,000 | -16.67% |
| | 9,800 | 8,570 | -1,230 | -12.55% |
| Urban Land Property Taxes | 19,350 | 17,720 | -1,630 | -8.42% |
| Physician Recruitment | 1,000 | 0 | -1,000 | -100.00% |
| Christmas Promotion Advertising | 2,000 | 2,000 | 0 | 0.00% |
| Industrial Development Grant | 10,000 | 10,000 | 0 | 0.00% |
| Future St. Stephen Grant | 80,000 | 80,000 | 0 | 0.00% |
| Community Events Expenses | 16,000 | 20,000 | 4,000 | 25.00% |
| | 108,000 | 112,000 | 4,000 | 3.70% |
| Regionalization Services | 15,804 | 66,000 | 50,196 | 317.62% |
| Events Development & Hospitality Staff | | | | |
| Events Development & Hospitality Wages, Payroll Expenses & Ber | 115,489 | 119,186 | 3,697 | 3.20% |
| Memberships | 500 | 500 | 0 | 0.00% |
| Travel/Training | 1,500 | 1,200 | -300 | -20.00% |
| | 117,489 | 120,886 | 3,397 | 2.89% |
| Total Community Development | 271,443 | 325,176 | 53,733 | 19.80% |
| Housing | | | | |
| Housing Unit Development Grant | 16,355 | 16,355 | 0 | 0.00% |
| Other Environmental Development Services | | | | |
| Northampton Brewing Building Repairs | 5,000 | 5,000 | 0 | 0.00% |
| Northampton Brewing Building Property Taxes | 8,500 | 8,510 | 10 | 0.12% |
| | 13,500 | 13,510 | 10 | 0.07% |
| 120 Milltown Blvd Building Maintenance/Repairs | 1,000 | 1,000 | 0 | 0.00% |
| 120 Milltown Blvd Electricity | 1,500 | 1,260 | -240 | -16.00% |
| 120 Milltown Blvd property Taxes | 4,000 | 2,010 | -1,990 | -49.75% |
| 120 Milltown Blvd Heating Fuel | 3,000 | 3,660 | 660 | 22.00% |
| | 9,500 | 7,930 | -1,570 | -16.53% |
| Wharf Maintenance | 1,000 | 1,000 | 0 | 0.00% |
| Christmas Lighting & Decorations Electricity | 650 | 860 | 210 | 32.31% |
| | 650 | 860 | 210 | 32.31% |
| Total Other Environmental Development Services | 24,650 | 23,300 | -1,350 | -5.48% |
| Total environmental development services | 322,448 | 364,931 | 42,483 | 13.18% |

**Town of St. Stephen
General Operating Fund Budget
2020**

| Description | Budget 2019 | Budget 2020 | Amount of Increase/Decrease | Percentage Increase/Decrease |
|--------------------------------------------------------|----------------|----------------|--------------------------------|---------------------------------|
| Recreation and cultural services | | | | |
| Outside Recreation | | | | |
| Administrative Wages and Payroll Expenses and Benefits | 81,348 | 0 | -81,348 | -100.00% |
| Parks and Recreation Director Travel/Training | 2,500 | 0 | -2,500 | -100.00% |
| | <u>83,848</u> | <u>0</u> | <u>-83,848</u> | <u>-100.00%</u> |
| Administrative-Other-Parks and Recreation Director | | | | |
| Telephone | 5,500 | 5,280 | -220 | -4.00% |
| Membership | 700 | 1,000 | 300 | 42.86% |
| Office Equipment | 250 | 0 | -250 | -100.00% |
| Advertising | 4,000 | 10,000 | 6,000 | 150.00% |
| | <u>10,450</u> | <u>16,280</u> | <u>5,830</u> | <u>55.79%</u> |
| Parks and Playgrounds | | | | |
| Wages & Payroll Expenses & Benefits | 185,490 | 207,397 | 21,907 | 11.81% |
| Vehicle Insurance | 3,864 | 3,864 | 0 | 0.00% |
| Vehicle Maintenance | 3,000 | 3,000 | 0 | 0.00% |
| Training | 1,500 | 2,500 | 1,000 | 66.67% |
| Uniforms | 2,500 | 1,750 | -750 | -30.00% |
| Electricity | 4,000 | 4,000 | 0 | 0.00% |
| Supplies | 3,000 | 2,000 | -1,000 | -33.33% |
| Parks-Garbage Pickup | 2,000 | 0 | -2,000 | -100.00% |
| Horticulturist Supplies | 25,000 | 25,000 | 0 | 0.00% |
| Maintenance Contract-Parks & Playing Fields | 65,000 | 65,000 | 0 | 0.00% |
| Property Taxes | 2,300 | 2,530 | 230 | 10.00% |
| Parks Maintenance | 25,000 | 20,000 | -5,000 | -20.00% |
| Playground Maintenance | 5,000 | 0 | -5,000 | -100.00% |
| Special Events | 2,500 | 0 | -2,500 | -100.00% |
| Program Initiatives | 5,000 | 1,500 | -3,500 | -70.00% |
| | <u>335,154</u> | <u>338,541</u> | <u>3,387</u> | <u>1.01%</u> |
| Pool | | | | |
| Wages and Payroll Expenses | 60,231 | 63,290 | 3,059 | 5.08% |
| Telephone | 1,525 | 1,690 | 165 | 10.82% |
| Repairs | 25,000 | 22,000 | -3,000 | -12.00% |
| Electricity | 12,000 | 12,450 | 450 | 3.75% |
| Cleaning Supplies | 3,000 | 3,000 | 0 | 0.00% |
| Chemicals | 8,500 | 10,000 | 1,500 | 17.65% |
| Property Taxes | 2,500 | 2,590 | 90 | 3.60% |
| Equipment | 2,500 | 1,500 | -1,000 | -40.00% |
| Lifeguard Uniforms | 1,000 | 1,000 | 0 | 0.00% |
| Security | 500 | 500 | 0 | 0.00% |
| | <u>116,756</u> | <u>118,020</u> | <u>1,264</u> | <u>1.08%</u> |
| Total Outside Recreation | <u>546,208</u> | <u>472,841</u> | <u>-73,367</u> | <u>-13.43%</u> |

Town of St. Stephen
 General Operating Fund Budget
 2020

| Description | Budget 2019 | Budget 2020 | Amount of Increase/Decrease | Percentage Increase/Decrease |
|-------------------------|-------------|-------------|--------------------------------|---------------------------------|
| Recreational Facilities | | | | |
| Border Area Arena | | | | |
| Arena Repairs | 1,000 | 1,000 | 0 | 0.00% |
| Arena Electricity | 10,000 | 7,110 | -2,890 | -28.90% |
| Total Border Area Arena | 11,000 | 8,110 | -2,890 | -26.27% |

**Town of St. Stephen
General Operating Fund Budget
2020**

| Description | | | Amount of | Percentage |
|--------------------------------------------------------------|----------------|----------------|-------------------|-------------------|
| | Budget 2019 | Budget 2020 | Increase/Decrease | Increase/Decrease |
| Garcelon Civic Center | | | | |
| Administrative | | | | |
| Staff Salary, Wages, Payroll Expenses and Benefits | 129,296 | 245,454 | 116,158 | 89.84% |
| Professional Development/Training | 1,500 | 3,750 | 2,250 | 150.00% |
| Travel | 750 | 0 | -750 | -100.00% |
| Telephone and Communications | 9,600 | 9,600 | 0 | 0.00% |
| Office Supplies, Equipment and Furniture | 17,000 | 10,000 | -7,000 | -41.18% |
| Advertising, Marketing and Promotion | 1,000 | 1,000 | 0 | 0.00% |
| Rink Board/Arena Signage | 0 | 10,000 | 10,000 | 0.00% |
| Professional/Consulting Fees | 2,500 | 0 | -2,500 | -100.00% |
| Facility Scheduling Software Fees | 10,500 | 10,500 | 0 | 0.00% |
| Computer Servicing/IT Support | 1,000 | 1,000 | 0 | 0.00% |
| Banking Service Fees | 7,000 | 8,900 | 1,900 | 27.14% |
| Cash Over/Under | 0 | 0 | 0 | 0.00% |
| | <u>180,146</u> | <u>300,204</u> | <u>120,058</u> | <u>66.64%</u> |
| Physical Operations/Maintenance | | | | |
| Staff Salary, Wages, Payroll Expenses and Benefits | 413,417 | 436,408 | 22,991 | 5.56% |
| Clothing Allowance | 2,000 | 2,000 | 0 | 0.00% |
| Operations/Maintenance Training and Professional Development | 5,000 | 7,000 | 2,000 | 40.00% |
| Arena Equipment Maintenance and Repair | 22,500 | 25,000 | 2,500 | 11.11% |
| Cleaning Supplies and Equipment | 15,500 | 15,000 | -500 | -3.23% |
| General Building Maintenance and Repair | 23,000 | 23,000 | 0 | 0.00% |
| Cleaning Contract | 2,000 | 2,000 | 0 | 0.00% |
| Front Lobby Mats | 5,000 | 5,000 | 0 | 0.00% |
| Licenses, Inspections, Permits and Contracts | 10,000 | 10,000 | 0 | 0.00% |
| Signage | 1,000 | 2,000 | 1,000 | 100.00% |
| Zamboni Maintenance | 13,000 | 6,000 | -7,000 | -53.85% |
| Safety/First Aid | 1,500 | 1,500 | 0 | 0.00% |
| Electricity | 250,000 | 250,000 | 0 | 0.00% |
| Natural Gas | 42,000 | 49,420 | 7,420 | 17.67% |
| Pest Control | 1,000 | 1,000 | 0 | 0.00% |
| Garbage Removal | 3,500 | 0 | -3,500 | -100.00% |
| | <u>810,417</u> | <u>835,328</u> | <u>24,911</u> | <u>3.07%</u> |
| Pool | | | | |
| Staff Salary, Wages, Payroll Expenses and Benefits | 254,743 | 275,448 | 20,705 | 8.13% |
| Programming Supplies and Equipment | 5,000 | 5,000 | 0 | 0.00% |
| Maintenance and Repair | 24,000 | 24,000 | 0 | 0.00% |
| Chemicals | 13,500 | 13,500 | 0 | 0.00% |
| Aquatic Training and Professional Development | 5,500 | 5,500 | 0 | 0.00% |
| Uniforms | 1,000 | 750 | -250 | -25.00% |
| | <u>303,743</u> | <u>324,198</u> | <u>20,455</u> | <u>6.73%</u> |
| Walking Track | | | | |
| General Maintenance and Repair | 1,000 | 1,000 | 0 | 0.00% |
| Programming Supplies and Equipment | 100 | 100 | 0 | 0.00% |
| | <u>1,100</u> | <u>1,100</u> | <u>0</u> | <u>0.00%</u> |
| Meeting and Conference Areas | | | | |
| General Maintenance & Repairs | 4,000 | 5,000 | 1,000 | 25.00% |
| Events Equipment and Supplies | 4,000 | 8,000 | 4,000 | 100.00% |
| Other Events Expenses | 100 | 100 | 0 | 0.00% |
| Linens and Drycleaning | 2,500 | 2,000 | -500 | -20.00% |
| | <u>10,600</u> | <u>15,100</u> | <u>4,500</u> | <u>42.45%</u> |
| Fitness Area | | | | |
| Supplies, Equipment and Maintenance | 3,500 | 5,000 | 1,500 | 42.86% |
| Service Contract | 500 | 500 | 0 | 0.00% |
| | <u>4,000</u> | <u>5,500</u> | <u>1,500</u> | <u>37.50%</u> |

**Town of St. Stephen
General Operating Fund Budget
2020**

| Description | Budget 2019 | Budget 2020 | Amount of Increase/Decrease | Percentage Increase/Decrease |
|----------------------------------------------------------|------------------|------------------|--------------------------------|---------------------------------|
| Food and Beverage Services | | | | |
| Student Event Staff Wages, Payroll Expenses and Benefits | 29,660 | 46,196 | 16,536 | 55.75% |
| Canteen Merchandise | 54,000 | 60,000 | 6,000 | 11.11% |
| Lower Canteen Cash Over/Under | 0 | 0 | 0 | 0.00% |
| Upper Canteen Cash Over/Under | 0 | 0 | 0 | 0.00% |
| | <u>83,660</u> | <u>106,196</u> | <u>22,536</u> | <u>26.94%</u> |
| Kitchen | | | | |
| Small Equipment & General Supplies | 2,000 | 3,000 | 1,000 | 50.00% |
| Licenses | 1,500 | 2,000 | 500 | 33.33% |
| | <u>3,500</u> | <u>5,000</u> | <u>1,500</u> | <u>42.86%</u> |
| Special Events | | | | |
| Special Events | 100 | 77,500 | 77,400 | 77400.00% |
| | <u>100</u> | <u>77,500</u> | <u>77,400</u> | <u>77400.00%</u> |
| Grounds and Parking Lot | | | | |
| Property Taxes | 3,700 | 3,670 | -30 | -0.81% |
| Parking Lot-Line Painting | 2,000 | 1,000 | -1,000 | -50.00% |
| | <u>5,700</u> | <u>4,670</u> | <u>-1,030</u> | <u>-18.07%</u> |
| Total Garcelon Civic Center | <u>1,402,966</u> | <u>1,674,796</u> | <u>271,830</u> | <u>19.38%</u> |
| Total Recreational Facilities | <u>1,413,966</u> | <u>1,682,906</u> | <u>268,940</u> | <u>19.02%</u> |

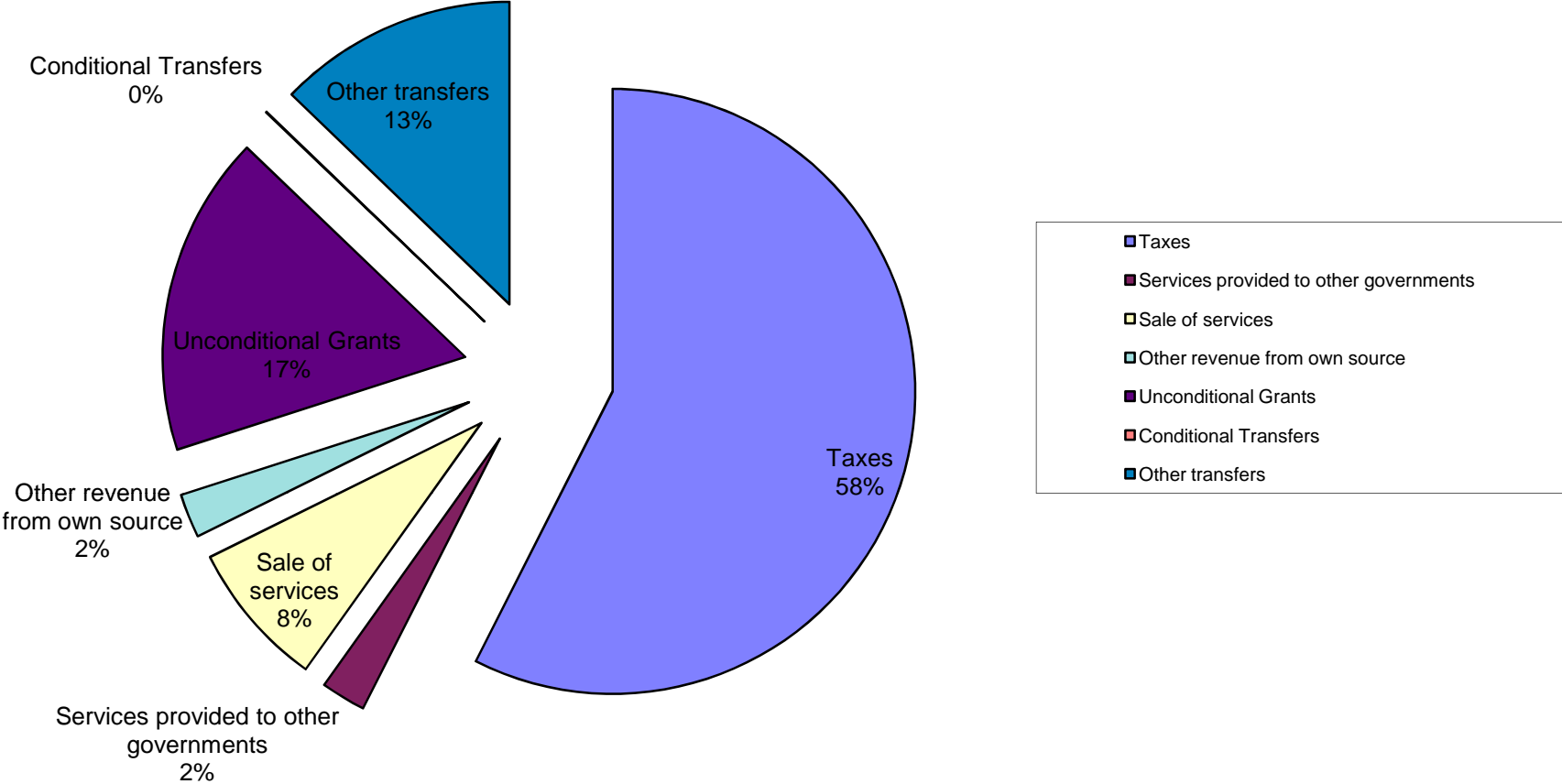
Town of St. Stephen
 General Operating Fund Budget
 2020

| Description | Budget 2019 | Budget 2020 | Amount of Increase/Decrease | Percentage Increase/Decrease |
|-----------------------------------------------|------------------|------------------|--------------------------------|---------------------------------|
| Library | | | | |
| Repairs/Maintenance | 8,800 | 8,800 | 0 | 0.00% |
| Electricity | 14,500 | 15,080 | 580 | 4.00% |
| Grant | 38,647 | 38,647 | 0 | 0.00% |
| Equipment Repairs/Purchase | 1,500 | 5,000 | 3,500 | 233.33% |
| Total Library | <u>63,447</u> | <u>67,527</u> | <u>4,080</u> | <u>6.43%</u> |
| Total recreation and cultural services | <u>2,023,621</u> | <u>2,223,274</u> | <u>199,653</u> | <u>9.87%</u> |

Town of St. Stephen
 General Operating Fund Budget
 2020

| Description | Budget 2019 | Budget 2020 | Amount of Increase/Decrease | Percentage Increase/Decrease |
|---------------------------------------------------|-------------|-------------|--------------------------------|---------------------------------|
| Fiscal services | | | | |
| Debt Charges-Interest on Temporary Borrowing | | | | |
| Short Term Interest & Bank Charges | 116,850 | 34,380 | -82,470 | -70.58% |
| Debt Charges-Interest on Long Term Debt | | | | |
| Long Term Interest-Current Debentures | 139,432 | 151,638 | 12,206 | 8.75% |
| Long Term Interest-Future Debentures | 0 | 0 | 0 | 0.00% |
| | 139,432 | 151,638 | 12,206 | 8.75% |
| Debt Charges-Principal Repayments | | | | |
| Principal Payments-Current Debentures | 406,000 | 425,000 | 19,000 | 4.68% |
| Transfer to General Capital Reserve | 196,000 | 107,985 | -88,015 | -44.91% |
| Transfer to General Operating Reserve | 10,000 | 230,000 | 220,000 | 2200.00% |
| Transfer to General Capital Fund | 343,000 | 0 | -343,000 | -100.00% |
| Payment In Lieu of Tax | 0 | 33,441 | 33,441 | 0.00% |
| Funding Liability-Vested Future Employee Benefits | 0 | 0 | 0 | 0.00% |
| Total fiscal services | 1,211,282 | 982,444 | -228,838 | -18.89% |
| Other services | 8,000 | 8,000 | 0 | 0.00% |
| Total Expenditures | 9,248,600 | 9,400,123 | 151,523 | 1.64% |

General Operating Fund Budget Revenue 2020



General Operating Fund Budget Expenditures 2020

