

**General Operating Fund Budget
2024**

**Municipal District of St. Stephen
 General Operating Fund Budget
 2024**

Description	Budget 2024	Budget 2023
Revenue		
Taxes	8,975,986	7,859,673
Services provided to other governments	335,131	285,660
Sale of services	548,700	445,150
Other revenue from own source	241,525	191,025
Unconditional Grants	1,678,739	1,809,339
Conditional Transfers	200	200
Other transfers	1,663,297	1,901,132
Total Revenue	13,443,578	12,492,179
Expenditures		
General government services	1,824,094	1,548,526
Protective services	3,856,440	3,705,934
Transportation services	2,795,834	2,484,555
Environmental health services	761,110	654,613
Environmental development services	417,420	438,938
Recreation and cultural services	3,029,191	2,834,833
Fiscal services	747,669	824,680
Other services	11,820	100
Total Expenditures	13,443,578	12,492,179
Surplus (Deficit)	0	0
WARRANT	8,975,986	7,859,673
TAX BASE	765,333,080	699,776,050

**Municipal District of St. Stephen
General Operating Fund Budget
2024**

Description	Budget 2024	Budget 2023
Revenue		
Taxes		
Taxes	8,975,986	7,859,673
Services provided to other governments		
Fire Protection		
Rural Fire Service	57,788	29,174
Local Government Dispatch Services - HST	1,200	1,200
	<u>58,988</u>	<u>30,374</u>
Roads and Streets		
Designated Highways	66,427	66,400
Highway Markings	6,000	6,000
	<u>72,427</u>	<u>72,400</u>
Recreation & Cultural		
Regional Recreation Cost Sharing	203,716	182,886
	<u>203,716</u>	<u>182,886</u>
Total Services provided to other governments	<u>335,131</u>	<u>285,660</u>
Sale of Services		
Fire		
Fire Services-Extinguishers-HST	3,900	3,900
Fire Services-Other	700	700
	<u>4,600</u>	<u>4,600</u>
Recreation-Outside		
Outside Pool Revenue-HST	3,700	3,500
Outside Pool Revenue-Non HST	5,300	5,000
Outside Recreation Programs-HST	105	100
Outside Recreation Programs-Non HST	105	100
Playing Field User Fees	1,100	1,000
Oak Bay Community Hall Rentals-HST	1,500	0
	<u>11,810</u>	<u>9,700</u>

**Municipal District of St. Stephen
General Operating Fund Budget
2024**

Description	Budget 2024	Budget 2023
Recreation-Civic Center		
Civic Center-Pool Revenue-HST	21,000	20,000
Civic Center-Pool Revenue-Non HST	6,825	6,500
Civic Center-Arena Revenue-HST	157,500	150,000
Civic Center-Memberships-HST	68,250	65,000
Civic Center-Meeting/Conference Room Revenue-HST	52,500	50,000
Civic Center-Lower Canteen Revenue-HST	47,250	45,000
Civic Center-Upper Canteen Revenue-HST	63,000	60,000
Civic Center-Other Facility Revenue-HST	4,200	4,000
Civic Center-Other Facility Revenue	160	150
Civic Center-Special Events-Non HST	105	100
Civic Center-Special Events-HST	80,000	100
Civic Center-Promotional-HST	31,500	30,000
	<u>532,290</u>	<u>430,850</u>
Total Sale of Services	<u>548,700</u>	<u>445,150</u>
Other Revenue From Own Source		
Animal Licenses		
Animal License	100	0
Construction Permits		
Building Permits	15,000	15,000
Stamping Plans and Deeds	100	100
	<u>15,100</u>	<u>15,100</u>
Other Permits and Licenses		
Business Sign/ Permit	500	500
Taxi License	150	150
	<u>650</u>	<u>650</u>
Fines		
Municipal Fines	100	500
Building Rentals		
Land Rentals-HST	875	875
5 King St. Building Lease	36,000	36,000
RCMP Building Lease-HST	138,400	125,000
	<u>175,275</u>	<u>161,875</u>
Return on Investment		
Bank Interest	30,000	7,600
Bank Interest Rev - GCC	2,500	400
	<u>32,500</u>	<u>8,000</u>

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General Operating Fund Budget
2024**

Description	Budget 2024	Budget 2023
Miscellaneous		
Sale of Materials-HST	100	100
Sale of Equipment	100	100
Contributions-HST	100	100
Contributions-Non HST	14,300	4,300
Community Events Revenue - HST	3,000	100
Contributions-Community Events	100	100
Miscellaneous Copies	100	100
	<u>17,800</u>	<u>4,900</u>
Total Other Revenue From Own Source	<u>241,525</u>	<u>191,025</u>
Unconditional Grants		
Community Funding and Equalization Grant	1,678,739	1,809,339
Total Unconditional Grants	<u>1,678,739</u>	<u>1,809,339</u>
Conditional Transfers		
Federal/Provincial Funding Outside Recreation Programs	100	100
Federal/Provincial Funding Civic Center Programs	100	100
Total Conditional Transfers	<u>200</u>	<u>200</u>
Other Transfers		
Surplus of second previous year - Urban	574,175	831,878
	<u>574,175</u>	<u>831,878</u>
Operating Reserve Fund	<u>0</u>	<u>0</u>
Administrative Management		
Water and Sewerage Share - Administrative Wages	410,934	295,887
Water and Sewerage Share-Fuel	59,500	70,000
Water Share-Crew Wages	420,668	511,223
Sewerage Share-Crew Wages	198,020	192,144
	<u>1,089,122</u>	<u>1,069,254</u>
Payment In Lieu of Tax	<u>0</u>	<u>0</u>
Financial Assistance	0	0
Other Government Transfers	0	0
	<u>0</u>	<u>0</u>
Total Other Transfers	<u>1,663,297</u>	<u>1,901,132</u>
Total Revenue	<u>13,443,578</u>	<u>12,492,179</u>

**Municipal District of St. Stephen
General Operating Fund Budget
2024**

Description	Budget 2024	Budget 2023
Expenditures		
General government services		
Legislative-Mayor		
Mayor Stipend	39,559	40,159
Mayor Travel	1,500	1,500
	41,059	41,659
Legislative-Councillors		
Councillor Stipend	149,879	152,167
Councillor Travel	8,000	8,000
Other Council	3,000	3,000
	160,879	163,167
Legislative-Other		
Other Memberships	12,000	10,000
Travel	10,000	10,000
Registration	6,000	6,000
	28,000	26,000
Administrative Staff		
Salary	905,923	714,398
Memberships	8,250	3,700
Conference Fees	5,000	5,000
Other Travel/Training	17,000	17,000
	936,173	740,098
Administrative Office Building		
Town Hall Property Taxes - GCC	9,550	10,350
Administrative-Solicitor		
Solicitor	20,000	20,000
Administrative Other		
Advertising-Regulatory	1,000	5,000
Advertising-Promotion	1,500	1,500
Copier Rental and Supplies	8,000	8,000
Office Furniture and Supplies	12,000	12,000
Telephone (R)	25,000	25,000
Office Computer Purchase	30,000	30,000
Computer Goods	7,500	7,000
IT Support	8,645	5,000
Special Projects-General Government Services	50,000	50,000
Special Projects-Corporate Services	20,000	100
Travel/Training	10,000	6,000
Clothing Allowance - Corporate Services	2,000	2,000
General Software	53,425	43,425
	229,070	195,025

**Municipal District of St. Stephen
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2024**

Description	Budget 2024	Budget 2023
Audit	20,000	25,000
Common Services-Civic Relations Civic Relations	5,000	7,500
Common Services-Training and Development Training and Development-JHSC	3,000	3,000
Common Services-Cost of Assessment Cost of Assessment	146,398	135,757
Regional Planning Services Regional and Collaborative Services (RSC)	965	9,026
Common Services-Liability Insurance Liability Insurance	174,000	121,944
Common Services-Grants Community Grants Fund	50,000	50,000
Total general government services	1,824,094	1,548,526
Protective services		
RCMP		
Police Contract	2,277,467	2,211,133
Building Maintenance	8,000	8,000
Building Cleaning Contract	15,000	15,000
Building Electricity	15,000	14,000
Property Taxes	6,200	6,700
Total Police Services	2,321,667	2,254,833
Fire		
Fire Fighting Force		
Salary, Wages, Payroll Expenses and Benefits	740,221	716,668
Travel	4,300	4,300
Medical and First Aid	4,000	4,000
Volunteer Fire Grant	15,425	15,425
Volunteer Fire Fighters Retirement Gifts and Awards	3,500	3,500
Special Events	3,000	5,000
Clothing	13,000	13,000
Dry Cleaning and Laundry	300	300
	783,746	762,193

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2024**

Description	Budget 2024	Budget 2023
Fire Administration		
Membership	1,500	1,000
Office Supplies	2,250	2,250
General Advertising	2,000	3,000
Computer Purchase and Supplies	2,000	2,000
Fire Prevention Supplies	4,000	4,000
	<u>11,750</u>	<u>12,250</u>
Fire Alarm System		
Telephones	10,000	10,000
Radio Maintenance	6,000	6,000
Radio Licenses	1,700	1,700
Equipment Replacement	5,500	5,500
	<u>23,200</u>	<u>23,200</u>
Fire Water Cost Transfer		
Water Cost Transfer	<u>125,000</u>	<u>125,000</u>
Fire Training		
Training Materials & Expenses	12,000	15,000
Stipend for In House Training	12,000	12,000
	<u>24,000</u>	<u>27,000</u>
Fire Stations and Buildings		
Buildings Maintenance & Repair	17,500	17,500
Electricity	13,938	13,300
Heating Fuel	19,000	19,000
Supplies	6,000	6,000
Fire Extinguisher Supplies	3,500	3,500
	<u>59,938</u>	<u>59,300</u>
Fire Fighting Equipment		
Vehicle Insurance	25,000	18,652
Vehicle Repairs	19,000	19,000
Equipment Maintenance	27,000	30,000
Equipment Supplies/Purchase	50,000	57,000
	<u>121,000</u>	<u>124,652</u>
Other Fire Services		
SJPSAP Regional Fire Dispatch	55,508	45,000
Fire Cost Share - Rural District	70,923	77,576
	<u>126,431</u>	<u>122,576</u>
Total Fire	<u>3,596,732</u>	<u>3,511,004</u>

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General Operating Fund Budget
2024**

Description	Budget 2024	Budget 2023
Other Protection		
Bylaw Officer Services		
Fees	88,000	38,000
Supplies	1,000	1,000
	89,000	39,000
Building Inspector Services		
Fees	85,000	85,000
Supplies	1,500	1,500
Dangerous and Unsightly expenses	10,000	10,000
	96,500	96,500
Animal and Pest Control		
Animal Control Fees	0	2,000
Travel	0	2,500
Kennel Fees	0	0
Licenses	0	0
SPCA Contracted Animal Control	34,396	21,000
	34,396	25,500
Crosswalk Guards		
Wages	36,625	30,119
Clothing	1,000	1,000
	37,625	31,119
RSC Public Safety Committee	2,187	2,811
Total Other Protection	259,708	194,930
Total protective services	3,856,440	3,705,934
Transportation services		
Common Services-Administration		
Salary, Wages, Payroll Expenses and Benefits	1,626,282	1,540,230
Training	1,000	1,000
Clothing	4,000	4,000
Vehicle Telematics System	18,000	18,000
	1,649,282	1,563,230
Common Services-General Equipment		
Licenses	500	500
Radios	6,000	2,500
Vehicle Insurance	13,000	14,659
Repairs	150,500	150,500
Fuel	170,000	200,000
Equipment Purchase	20,000	20,000
Hired Equipment	25,000	25,000
Street Sweeper	7,500	7,500
	392,500	420,659

**Municipal District of St. Stephen
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2024**

Description	Budget 2024	Budget 2023
Common Services-Workshop		
Travel	3,600	3,600
Telephone	2,500	4,000
Building Repairs	6,000	6,000
Electricity	9,794	9,345
Heating Fuel	11,479	13,000
Supplies	75,000	72,000
Property Taxes	11,850	13,000
	<u>120,223</u>	<u>120,945</u>
Roads and Streets-Roadway Services		
Sand & Gravel	18,000	18,000
Asphalt	30,000	25,000
Concrete	5,000	5,000
Cold Patch	7,000	6,000
Line Painting	28,500	26,000
Sidewalk Renewal	66,000	0
Road Surface Renewal	134,000	0
	<u>288,500</u>	<u>80,000</u>
Roads and Streets-Storm Sewers		
Storm Sewer Pipes	10,000	10,000
Roads and Streets-Snow and Ice Removal		
Salt	115,000	91,000
Street Lighting		
Electricity	135,000	146,000
Repairs Decorative Street Lights	5,000	4,000
	<u>140,000</u>	<u>150,000</u>
Traffic Services-Street Signs		
Street Signs, Poles, etc.	4,000	3,000
Traffic Services-Traffic Signals		
Electricity	2,200	2,100
Repairs	6,000	6,000
	<u>8,200</u>	<u>8,100</u>

**Municipal District of St. Stephen
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2024**

Description	Budget 2024	Budget 2023
Airport		
Attendant Honorarium	6,168	6,148
Telephone	2,000	2,000
Property Maintenance	10,000	10,000
Equipment Repair and Replacement	2,000	2,000
Electricity	3,300	3,150
Supplies	600	600
License	31,000	55
Insurance	8,000	6,500
Vehicle Maintenance	1,500	1,500
Property Tax	2,800	3,000
	<u>67,368</u>	<u>34,953</u>
Public Transportation		
Regional Transportation	761	2,668
	<u>761</u>	<u>2,668</u>
Total transportation services	<u><u>2,795,834</u></u>	<u><u>2,484,555</u></u>
Environmental health services		
Dumps and Landfill		
Property Tax	1,300	1,500
	<u>1,300</u>	<u>1,500</u>
Regional Landfill		
Regional Landfill Contracts	211,600	250,240
Waste Collection	548,210	402,873
	<u>759,810</u>	<u>653,113</u>
Total environmental health services	<u><u>761,110</u></u>	<u><u>654,613</u></u>
Environmental development services		
Environmental Planning & Zoning		
Land Management	0	0
Regionalization Services	98,042	104,001
Total Environmental Planning & Zoning	<u>98,042</u>	<u>104,001</u>
Community Development		
Business Park Property Taxes	1,800	2,500
	<u>1,800</u>	<u>2,500</u>
Urban Land Property Taxes	19,750	22,000
	<u>19,750</u>	<u>22,000</u>
RSC Economic Development	22,049	35,296
	<u>22,049</u>	<u>35,296</u>
Industrial Development Grant	10,000	10,000
Public Services and Development Grant	50,000	50,000
Future St. Stephen Grant	113,000	113,000
TOSS Tourism Program	0	0
Development Incentive Grant	20,000	0
	<u>193,000</u>	<u>173,000</u>

**Municipal District of St. Stephen
General Operating Fund Budget
2024**

Description	Budget 2024	Budget 2023
RSC Community Development	7,084	9,810
Total Community Development	243,683	242,606
Housing		
Housing Unit Development Grant	0	12,355
Total Housing	0	12,355
Other Environmental Development Services		
5 Kings Lease Building Repairs	20,000	20,000
5 Kings Property Taxes	8,500	9,000
6 King Property Taxes	4,000	4,000
6 King Building Repairs	100	100
6 King Building Electricity	100	100
128 Milltown Blvd Repairs	100	0
Oak Bay Community Hall Electricity	1,500	0
Oak Bay Community Hall Telephone	1,200	0
Oak Bay Community Hall Repairs/Maintenance	1,000	0
Oak Bay Community Hall Taxes	1,000	0
	37,500	33,200
Wharf Maintenance	5,000	2,000
Christmas Lighting & Decorations Electricity	5,000	10,000
RSC Tourism Promotion	28,195	34,776
Total Other Environmental Development Services	75,695	79,976
Total environmental development services	417,420	438,938
Recreation and cultural services		
Outside Recreation		
Administrative-Other-Parks and Recreation Director		
Telephone	4,000	4,000
Membership	1,000	1,000
Advertising	5,000	10,000
	10,000	15,000

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2024**

Description	Budget 2024	Budget 2023
Parks and Playgrounds		
Wages & Payroll Expenses & Benefits	299,618	275,126
Vehicle Insurance	6,000	7,500
Vehicle Maintenance	6,000	8,500
Training	1,500	1,500
Uniforms	3,000	2,000
Electricity	3,500	3,500
Supplies	2,500	2,500
Horticulturist Supplies	30,000	27,000
Property Taxes	4,400	4,800
Parks Maintenance	25,000	20,000
Program Initiatives	1,500	1,500
	383,018	353,926
Pool		
Wages and Payroll Expenses	47,090	46,850
Telephone	1,800	1,800
Repairs	25,000	18,000
Electricity	11,000	10,000
Cleaning Supplies	1,500	1,500
Chemicals	7,500	12,000
Property Taxes	2,550	3,000
Equipment	3,500	3,000
Lifeguard Uniforms	1,500	1,000
Security	2,000	1,500
	103,440	98,650
Other Outside Recreation		
Wages and Payroll Expenses	175,344	172,758
Events Development Coordinator Memberships	600	525
Events Development Coordinator Travel/Training	1,500	6,500
Events Development Staff clothing	3,000	0
MDSS Promotional items	1,500	0
	181,944	179,783
Christmas Promotion Advertising	0	2,000
Community Events Expenses	40,000	40,000
	40,000	42,000
Total Other Outside Recreation	221,944	221,783
Total Outside Recreation	718,402	689,359
Recreational Facilities		
Border Area Arena		
Arena Repairs	500	1,500
Arena Electricity	4,000	6,500
Total Border Area Arena	4,500	8,000

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General Operating Fund Budget
2024**

Description	Budget 2024	Budget 2023
Garcelon Civic Center		
Administrative		
Staff Salary, Wages, Payroll Expenses and Benefits	242,009	226,181
Professional Development/Training	4,500	3,500
Advertising, Marketing and Promotion	1,000	1,000
Rink Board/Arena Signage	10,000	10,000
Computer Servicing/IT Support	5,000	5,000
Cash Over/Under	1	0
	262,510	245,681
Physical Operations/Maintenance		
Staff Salary, Wages, Payroll Expenses and Benefits	558,878	555,786
Clothing Allowance	5,000	4,000
Operations/Maintenance Training and Professional Development	7,000	7,000
Arena Equipment Maintenance and Repair	35,000	30,000
Cleaning Supplies and Equipment	17,000	15,000
General Building Maintenance and Repair	30,000	30,000
GCC Building Security	6,000	8,500
Cleaning Contract	1,500	1,500
Floor Mats	6,500	6,000
Licenses, Inspections, Permits and Contracts	15,000	10,000
Signage	1,500	1,500
Zamboni Maintenance	8,000	10,000
Safety/First Aid	4,000	4,000
Electricity	249,500	249,500
Electricity ('R)	37,800	37,800
Natural Gas	43,000	43,000
Natural Gas ('R)	6,400	6,400
Pest Control	1,300	1,000
	1,033,378	1,020,986
Pool		
Staff Salary, Wages, Payroll Expenses and Benefits	465,665	345,808
Programming Supplies and Equipment	7,000	6,500
Maintenance and Repair	30,000	28,000
Chemicals	15,000	16,500
Aquatic Training and Professional Development	8,500	10,000
Uniforms	2,500	2,000
	528,665	408,808
Walking Track		
General Maintenance and Repair	1,100	1,000
Programming Supplies and Equipment	0	100
	1,100	1,100

**Municipal District of St. Stephen
General Operating Fund Budget
2024**

Description	Budget 2024	Budget 2023
Meeting and Conference Areas		
General Maintenance & Repairs	3,500	5,000
Events Equipment and Supplies	8,000	8,000
Other Events Expenses	0	100
Linens and Drycleaning	1,300	1,000
	12,800	14,100
Fitness Area		
Supplies, Equipment and Maintenance	5,000	5,000
Service Contract	0	800
	5,000	5,800
Food and Beverage Services		
Student Event Staff Wages, Payroll Expenses and Benefits	67,519	64,617
Canteen Merchandise	48,125	38,500
Lower Canteen Cash Over/Under	1	0
Upper Canteen Cash Over/Under	1	0
	115,646	103,117
Kitchen		
Small Equipment & General Supplies	2,500	2,000
Licenses	1,700	1,500
	4,200	3,500
Special Events		
Special events	70,000	85,000
Special Events Staff	6,775	6,270
	76,775	91,270
Grounds and Parking Lot		
Property Taxes	4,200	4,950
Parking Lot-Line Painting	100	100
	4,300	5,050
Total Garcelon Civic Center	2,044,374	1,899,412
Total Recreational Facilities	2,048,874	1,907,412
Library		
Repairs/Maintenance		
Repairs, cleaning contract & Maintenance	10,000	8,800
Electricity	20,000	19,000
Grant	40,917	38,647
Total Library	70,917	66,447
Other Recreation & Cultural Services		
RSC -Regional Recreation Cost Share	190,998	171,615

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 General Operating Fund Budget
 2024**

Description	Budget 2024	Budget 2023
Total recreation and cultural services	<u>3,029,191</u>	<u>2,834,833</u>
Fiscal services		
Debt Charges-Interest on Temporary Borrowing	10,000	17,500
Short Term Interest & Bank Charges - Operating	15,000	10,000
GCC Bank Fees	83,000	70,000
Short Term Interest & Bank Charges - Capital	<u>108,000</u>	<u>97,500</u>
Debt Charges-Interest on Long Term Debt		
Long Term Interest-Current Debentures	129,719	138,075
Long Term Interest-Future Debentures	0	0
	<u>129,719</u>	<u>138,075</u>
Debt Charges-Principal Repayments		
Principal Payments-Current Debentures	<u>353,000</u>	<u>346,000</u>
Capital Leasing Arrangements	<u>45,769</u>	<u>43,105</u>
Transfer to General Capital Reserve	<u>86,181</u>	<u>200,000</u>
Transfer to General Operating Reserve	<u>25,000</u>	<u>0</u>
Transfer to General Capital Fund	<u>0</u>	<u>0</u>
Payment In Lieu of Tax	<u>0</u>	<u>0</u>
Funding Liability-Vested Future Employee Benefits	<u>0</u>	<u>0</u>
Total fiscal services	<u>747,669</u>	<u>824,680</u>
Other services	<u>11,820</u>	<u>100</u>
Total Expenditures	<u>13,443,578</u>	<u>12,492,179</u>

**Water and Sewerage Operating Fund Budget
2024**

**Municipal District of St. Stephen
Water and Sewerage Fund Budget
2024**

Description	Budget 2024	Budget 2023
Revenue		
Sale of service	\$2,541,000	\$2,373,000
Other revenue from own source	216,100	206,700
Other transfers	117,274	61,902
Total Revenue	\$2,874,374	\$2,641,602
Expenditure		
Water supply	1,267,569	\$1,282,149
Sewerage collection and disposal	902,845	814,524
Fiscal services	703,960	544,929
Total Expenditure	\$2,874,374	\$2,641,602
Surplus (Deficit)	\$0	\$0

**Municipal District of St. Stephen
Water and Sewerage Fund Budget
2024**

Description	Budget 2024	Budget 2023
Revenue		
Sale of service		
Water		
Water Residential	\$588,000	\$550,000
Water Industrial	378,000	394,000
	<u>966,000</u>	<u>944,000</u>
Sewer		
Sewer Residential	1,050,000	969,000
Sewer Industrial	410,000	349,000
	<u>1,460,000</u>	<u>1,318,000</u>
Wastewater Treatment Agreements	<u>106,000</u>	<u>106,000</u>
Connection and Service Charges	<u>9,000</u>	<u>5,000</u>
Total Sale of Service	<u><u>\$2,541,000</u></u>	<u><u>\$2,373,000</u></u>
Other Revenue From Own Source		
Hydrant & Sprinkler Rentals	\$1,000	\$1,100
Water Cost Transfer	<u>125,000</u>	<u>125,000</u>
Miscellaneous		
Bank Interest	5,000	500
Interest on Overdue Accounts	85,000	80,000
Grants/Contributions	100	100
	<u>90,100</u>	<u>80,600</u>
Total Other Revenue From Own Source	<u><u>\$216,100</u></u>	<u><u>\$206,700</u></u>
Other Transfers		
Surplus	\$117,274	\$61,902
Operating Reserve Fund	<u>0</u>	<u>0</u>
Total Other Transfers	<u><u>117,274</u></u>	<u><u>61,902</u></u>
Total Revenue	<u><u>\$2,874,374</u></u>	<u><u>\$2,641,602</u></u>

**Municipal District of St. Stephen
Water and Sewerage Fund Budget
2024**

Description	Budget 2024	Budget 2023
Expenditure		
Water Supply		
Administration		
Water Share-Administrative Wages	\$205,467	\$147,944
Office Supplies	3,000	3,000
Office Equip Maintenance	2,000	1,767
Office Computer Service	25,858	16,750
Audit Fees	2,500	1,919
Legal Fees & Claims	100	100
	238,925	171,480
Purification and Treatment		
Purification & Treat Building Maintenance	5,500	5,500
Purification & Treat Chlorine	53,000	53,000
Purification & Treat Sampling	35,000	35,000
	93,500	93,500
Transmission and Distribution		
Water Share-Transmission & Distribution Wages	270,006	278,295
Water Share-Transmission & Dist. Casual Wages	0	57,554
Trans & Dist. Training	7,000	7,000
Trans & Dist. Liability Insurance	9,326	9,793
Trans & Dist. Telephone	2,400	2,400
Trans & Dist. Supplies	134,000	134,000
Trans & Dist. Vehicle License	560	560
Trans & Dist. Equipment Repair	42,000	42,000
Trans & Dist. Clothing	5,000	5,000
Trans & Dist. Equipment Purchase	3,000	3,000
Trans & Dist. Engineering	1,000	1,000
Trans & Dist. Cold Patch	16,000	14,000
Water Share Fuel	29,750	35,000
Trans & Dist. Asphalt	60,000	50,000
Trans & Dist. Gravel	19,000	19,000
Water Meter Purchase	25,000	25,000
Cross Connection Control Program	1,000	1,000
	625,042	684,602

**Municipal District of St. Stephen
Water and Sewerage Fund Budget
2024**

Description	Budget 2024	Budget 2023
Source of Supply		
Water Share- Water Share - Source of Supply Wages	150,662	175,374
Source Training	2,500	2,500
Source Telephone	12,000	12,000
Source Liability Insurance	9,326	9,793
Source Building Maintenance	24,000	24,000
Source Electricity	58,164	55,500
Source Generator Fuel	1,000	1,000
Source Supplies	13,000	13,000
Source Clothing	1,200	1,200
Source Property Taxes	5,750	6,200
SCADA Maintenance	20,000	20,000
Water Quality Protection Plan	8,000	8,000
	305,602	328,567
Billing and Collection		
General Office Postage	4,500	4,000
	4,500	4,000
Total Water Supply	\$1,267,569	\$1,282,149
Sewerage Collection and Disposal		
Administration		
Sewerage Share Administrative Wages	\$205,467	\$147,945
Office Supplies	3,000	3,000
Office Equip Maintenance	2,000	1,767
Office Computer Service	25,858	16,750
Audit Fees	2,500	1,919
Legal Fees and Claims	100	100
	238,925	171,481
Sewerage Collection System		
Sewerage Share-Live Sewer Wages	4,200	4,000
Supplies	2,000	2,000
Maintenance	15,000	12,000
Contracted Services	100	100
Sewer Pipe	10,000	10,000
Asphalt	7,000	6,000
Gravel	9,500	9,500
	47,800	43,600

**Municipal District of St. Stephen
Water and Sewerage Fund Budget
2024**

Description	Budget 2024	Budget 2023
Sewerage Lift Station		
Electricity	67,900	64,800
Maintenance	50,000	45,000
SCADA Maintenance	20,000	20,000
Supplies	4,000	4,000
	141,900	133,800
Sewerage Treatment and Disposal		
Sewerage Share-Treatment Plant Wages	193,820	188,144
Treat & Disp Training	2,500	2,500
Treat & Disp Clothing	3,000	3,000
Treat & Disp Telephone	10,000	10,000
Treat & Disp Electricity	119,975	114,480
Treat & Disp Supplies	8,000	8,000
Treat & Disp License	100	100
Treat & Disp Chlorine	23,000	23,000
Treat & Disp Liability Ins.	9,325	9,794
Treat & Disp Equipment Repair & Maintenance	45,000	37,625
Treat & Disp Property Taxes	6,250	11,000
Treat & Disp Engineering	1,000	1,000
Treat & Disp Treatment Plant Lab Tests	18,000	18,000
Sewerage Share-Fuel	29,750	35,000
	469,720	461,643
Billing and Collection		
General Office Postage	4,500	4,000
	4,500	4,000
Total Sewerage Collection and Disposal	\$902,845	\$814,524

**Municipal District of St. Stephen
Water and Sewerage Fund Budget
2024**

Description	Budget 2024	Budget 2023
Fiscal Services		
Water-Interest on Temporary Borrowing Water Bank Interest & Bank Charges	\$75,000	\$16,000
Water-Interest on Long Term Debt Long Term Interest-Current Debentures	31,359	35,186
Long Term Interest-Future Debentures	0	0
	<u>31,359</u>	<u>35,186</u>
Water-Principal Repayments Principal Payments-Current Debentures	<u>172,020</u>	<u>169,800</u>
Sewer-Interest on Temporary Borrowing Sewer Bank Interest & Bank Charges	<u>75,000</u>	<u>16,000</u>
Sewer-Interest on Long Term Debt Long Term Interest-Current Debentures	11,698	17,066
	<u>11,698</u>	<u>17,066</u>
Sewer-Principal Repayments Principal Payments-Current Debentures	<u>172,980</u>	<u>182,200</u>
Transfers		
Transfer to Utility Capital Fund	0	0
Transfer to Utility Capital Reserve	47,256	54,029
Transfer to Utility Operating Reserve	64,000	0
Deficit	53,647	53,648
Provision Doubtful Accounts	1,000	1,000
Fund Liability-Vested Future Emp Benefits-Water	0	0
Fund Liability-Vested Future Emp Benefits-Sewer	0	0
	<u>165,903</u>	<u>108,677</u>
Total Fiscal Services	<u><u>\$703,960</u></u>	<u><u>\$544,929</u></u>
Total Expenditure	<u><u>\$2,874,374</u></u>	<u><u>\$2,641,602</u></u>