

RECREATION BACKGROUND

(List sports, hobbies, special interests, extra curricular activities, volunteer work, etc.)

SKILLS AND QUALIFICATIONS

(List any skills or qualifications you have that would be considered an asset to the position for which you are applying- i.e. First Aid, CPR, courses, awards, certificates, etc.)Please include expiration dates.

EDUCATION BACKGROUND

	NAME & LOCATION OF SCHOOL	GRADE/YR COMPLETED	DATE GRADUATED	DEGREE
HIGH SCHOOL				
POST SECONDARY				
OTHER				

Are you currently a student? _____ What school do you attend? _____

Will you be attending school in September, 2010? _____

EMPLOYMENT HISTORY

DATES FROM: TO:	NAME & ADDRESS OF EMPLOYER	SUPERVISOR'S NAME & TITLE	TELEPHONE #
DESCRIBE THE WORK YOU DID:			
DATES FROM: TO:	NAME & ADDRESS OF EMPLOYER	SUPERVISOR'S NAME & TITLE	TELEPHONE #
DESCRIBE THE WORK YOU DID:			
DATES FROM: TO:	NAME & ADDRESS OF EMPLOYER	SUPERVISOR'S NAME & TITLE	TELEPHONE #
DESCRIBE THE WORK YOU DID:			

May we contact the above-mentioned employers? Yes _____ No _____ If not, include which one(s) you do not wish us to contact. _____

PERSONAL REFERENCES

Please give the names of three individuals who can supply information pertinent to your job performance (excluding relatives).

NAME AND OCCUPATION	ADDRESS	PHONE #
1.		
2.		
3.		

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby confirm that all of the contents of this application are true and accurate, and I acknowledge that the Town of St. Stephen may verify each particular. I further authorize the release to the Town of St. Stephen of any information verifying the contents of this application, including the release by any relevant police authority of information concerning any record of offenses.

Signature of Applicant

Date

*Thank you for completing this application and for your interest in employment with the Town of St. Stephen. Only those applicants receiving interviews will be contacted.

Please note: You are strongly encouraged to register with the Summer Employment and Experience Development Program (SEED) for the Province of New Brunswick. Some of our summer positions can only be filled by referrals from this program. Applications are available at the Human Resources Centre- 93 Milltown Blvd.

**APPLICATIONS MAY BE DROPPED OFF AT
THE TOWN HALL, Border Area Community Arena , E-MAILED TO:
lnixon@town.ststephen.nb.ca or FAXED TO 466-7725
Application Deadline: 5 pm, March 26th, 2010**

*Please confirm by email or phone (466-7591) that your application has been received.