

**AGENDA**  
**ST. STEPHEN TOWN COUNCIL**  
**199 UNION STREET (FIRE HALL)**  
**OCTOBER 20, 2008**  
**7:00 P.M. – 9:00 P.M.**

- I. PRAYER
- II. CHANGE OF ORDER OF BUSINESS
- III. RECORDING OF ATTENDANCE
- IV. APPROVAL OF AGENDA
- V. CONFLICT OF INTEREST
- VI. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS
  1. Re-zoning Application - 14 Union Street from Central Commercial to Institutional – presentation by Assistant Development Officer.
  2. Municipal Plan Process – presentation by Terrain Group.
  3. Brunswick Pipeline – presentation by Robin McAdam, President and Susan Harris, Community Relations Manager.
  4. Restorative Justice Week Proclamation
- VII. NOTICES OF MOTIONS
- VIII. APPROVAL OR AMENDING OF MINUTES
  1. Regular Council Meeting – September 15, 2008.
- IX. COMMUNICATIONS

**COMMUNICATION FOR INFORMATION:**

1. Letter from CAO to Kevin Mundie dated September 9, 2008.
2. Letter from CAO to Lawrence Peters dated September 9, 2008.
3. Letter from CAO to Barry Godsoe dated September 9, 2008.
4. Letter from CAO to Alan Booth dated September 9, 2008.
5. Letter from CAO to Tim Devlin dated September 9, 2008.
6. Letter from CAO to Joan Flewelling dated September 9, 2008.
7. Letter from Fire Chief to Les Caldwell dated September 12, 2008.
8. Thank you card from Lawrence Peters.

**AGENDA  
REGULAR COUNCIL  
OCTOBER 20, 2008**

2

9. Memo from Facility Administrator, Charlotte County Hospital, to Jeff Richardson dated September 18, 2008.
10. Letter from Mayor Purcell to Co-Chairs, Fall Fair Committee, dated September 22, 2008.
11. Letter from Acting CAO to Frank Godsoe dated September 22, 2008.
12. Volunteer Centre of Charlotte County Inc. October News Letter.
13. Thank you card from Thelma Mundie and family.

COMMUNICATION FOR ACTION

X. APPROVAL OF COMMITTEE MINUTES

1. Community Services Committee – Approval of Minutes – September 10, 2008.
2. Strategic Plan – Public Hearing – Approval of Minutes – October 2, 2008.
3. Planning & Priorities Committee – Approval of Minutes – October 7, 2008.

XI. CONSIDERATION OF BY-LAWS

XII. CONTINUING BUSINESS

1. Strategic Plan
2. Partial Voiding of Ministerial Approval Number 08-09 – Construction of a new Town Hall

XIII. NEW BUSINESS

1. CAO REPORT

2. CAO

- (i) Building Canada Fund (BCF) Application – for information
- (ii) Out-of-Province Travel: Atlantic Canada Water Works Association (ACWWA) Conference
- (iii) Statements of Revenue & Expenditure
- (iv) Unbudgeted Expenditures
- (v) Cheque Register:
  - Paid Bills
  - Conflicts of Interest – Paid Bills
    - Cheque # 2938 – The Tide
    - Cheque #'s 2966, 3069, 3628, 3662 – NB Power
- (vi) New Brunswick Municipal Employees Pension Plan Committee
- (vii) Disposal of 1979 Fire Truck – Pumper 202

**AGENDA  
REGULAR COUNCIL  
OCTOBER 20, 2008**

3

3. PLANNING & PRIORITIES COMMITTEE
  - (i) Handling of Municipal Complaints Policy
4. FINANCE & ADMINISTRATION COMMITTEE
5. PUBLIC SAFETY & ENVIRONMENT COMMITTEE
  - (i) Town of St. Stephen – Proposed Five Year Plan 2009 – 2013 – Designated Highway Program
6. COMMUNITY SERVICES COMMITTEE
  - (i) Bicycle Routes
  - (ii) Soccer Fields
7. PLANNING ADVISORY COMMITTEE
  - (i) Planning Advisory Committee – Acceptance of Minutes – September 29, 2008
- XIV. REPORTS OF MAYOR AND COUNCILLORS
- XV. QUESTION PERIOD
- XVI. ADJOURNMENT